

## STAFFORDSHIRE CONNECTS JOINT COMMITTEE MEETING

Friday 16<sup>th</sup> September 2011 at 10.00 am

Oak Room, County Buildings, Stafford.

### AGENDA

#### PART ONE

- 1 **Introductions and Apologies**
- 2 **Minutes**
  - a. Partnership Joint Committee – 17<sup>th</sup> June 2011
  - b. Partnership Strategic Advisory Board – 1<sup>st</sup> September 2011
- 3 **Future Projects**
  - a. **Selection of Partnership projects, promoting wider engagement in projects and capturing benefits realisation.**  
Report from Andrew Street, Director.
  - b. **Staffordshire Cares.**  
Sal Khan, East Staffs Borough Council.
  - c. **Public Protection/Business Matters.**  
Rita Booth, Lichfield District Council.
- 4 **New Project Requests**
  - a. **Patchwork**
  - b. **Customer Access**
- 5 **Staffordshire Connects Project reports**
  - a. **Project Reporting Format**  
Cllr Colin Greateorex, Lichfield District Council.
  - b. **Customer Knowledge**  
Report from Anica Goodwin, Project Lead.
  - c. **Life Events**  
Report from Frankie Cartwright, Project Lead.
  - d. **Staffordshire Cares**  
Report from Sal Khan, Project Lead.
  - e. **ePayments**  
Report from Andrew Stokes, Project Lead.
  - f. **CRM replacement**  
Report from Steve Sankey, Project Lead.
- 6 **CRM replacement project Budget Tolerance request.**  
Report of Steve Sankey, Project Lead.
- 7 **Budgets and Risk Log**
  - a. **Core Team 2011/2012 Budget Monitoring.**  
Report of the Director, Staffordshire Connects.
  - b. **CRM Team 2011/2012 Budget Monitoring.**  
Report of the Technical Manager, Staffordshire Connects.
  - c. **Risk Log**
- 8 **Date of Next Meeting –**  
Joint Committee – 16<sup>th</sup> December 2011, 10am at Marmion House, Tamworth Borough Council.

#### Exclusion of the public

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 indicated below”.

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#### PART TWO

NIL