

# Public Protection Project Status Report



<b>Project Name</b>	Public Protection	<b>Project Manager</b>	Mark Baxter
<b>Project Stage</b>	Analysis & Design	<b>Project Lead</b>	Rita Booth (LDC)
<b>Date</b>	18/02/2011	<b>Executive Sponsor</b>	Strategic Advisory Board

## Section 1: PROJECT DESCRIPTION

The project vision is to support local businesses within Staffordshire in attaining higher levels of compliance with regulatory frameworks through improving the level of support, quality of information and improving service delivery processes.

## Section 2: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
<b>G</b>	<b>G</b>	<b>G</b>	<b>G</b>	<b>G</b>	<b>G</b>

## Section 3: BUDGET

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 11,700.00	£ 4,500.00	£ 11,700.00	£ -
<b>Commentary</b>	Project Management & Business Analysis funding for stages 1 and 2 only		

## Section 4: ITEMS REQUIRING JC ATTENTION

There is a requirement for an additional £1,700 following the conclusion of the tender process that states a requirements for 26 days (not 25 as initially estimated) at a cost of £450 per day (not £400 as initially estimated) - SAB approved - **Joint Committee approval required.**

# Customer Knowledge Project Status Report



<b>Project Name</b>	Customer Knowledge	<b>Project Manager</b>	
<b>Project Stage</b>	Initiation - Shape & Plan	<b>Project Lead</b>	Anica Goodwin (TBC)
<b>Date</b>	22/02/2011	<b>Executive Sponsor</b>	Strategic Advisory Board

## Section 1: PROJECT DESCRIPTION

All partners have identified the need to better understand customer needs and preferences utilising customer insight data and profiling tools - The project is running a procurement exercise to achieve economies of scale through obtaining data and tools in partnership. There is a complimentary objective to raise awareness of the benefits of using customer insight in running and redesigning services.

## Section 2: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
G	A	A	A	A	G

## Section 3: BUDGET

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 29,900.00	£	£	£ 29,900.00
<b>Commentary</b>	Secondee left seconding organisation Project Manager not required at this time		

## Section 4: ITEMS REQUIRING JC ATTENTION

The funding from Staffordshire Connects reserves allocated to this project are, at present, not required. It is proposed that this funding be redirected to Staffordshire One Place - Project 3 (Customer Access) and that the Chief Executives and Leaders Group be asked to match fund this to enable the project to commence.

# Life Events Project Status Report



<b>Project Name</b>	Life Events	<b>Project Manager</b>	Graham Sayers (Meritec)
<b>Project Stage</b>	Initiation - Shape & Plan	<b>Project Lead</b>	Frankie Cartwright (SSDC)
<b>Date</b>	21/02/2011	<b>Executive Sponsor</b>	Strategic Advisory Board

## Section 1: PROJECT DESCRIPTION

The objectives of the Life Events Project are:

- To improve service delivery so that the customer only has to tell us once about a 'life event'
- To capture who needs what information and to challenge this
- To establish a level of commonality : local flavour across Staffordshire
- To ensure Tell Us Once (national project) works for Staffordshire
- To learn from other Tell Us Once (national project) pathfinders for the benefit of Staffordshire

## Section 2: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
G	G	G	G	G	G

## Section 3: BUDGET

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 71,400.00	£ 17,237.50	£ 71,400.00	£
<b>Commentary</b>	£35,000 I&EP WM funding + £36,400 Partnership reserves		

## Section 4: ITEMS REQUIRING JC ATTENTION

There are no items required JC attention at this time.

# Staffordshire Cares Project Status Report



<b>Project Name</b>	Staffordshire Cares - CA	<b>Project Manager</b>	Rachel Jarvis (ESBC)
<b>Project Stage</b>	Initiation - Shape & Plan	<b>Project Lead</b>	Sal Khan (ESBC)
<b>Date</b>	16/02/2011	<b>Executive Sponsor</b>	Strategic Advisory Board

## Section 1: PROJECT DESCRIPTION

Staffordshire Cares has a vision to deliver a range of customer access arrangements that provide appropriate and improved channels for access to information and advice that enable people to live independently.

Achieving this by putting people in touch with local community resources that prevent them from needing specialist health and social care services, e.g. a local Alzheimer's' café and other support systems that could support sufferers and carers in living the lives they want to for as long as possible.

Underpinned by a shared statement of principles for shared access to 'Staffordshire Cares' services and aims to maximise potential partnership benefits in delivering the customer experience by making organisational boundaries transparent and providing a multi-agency response that is as 'joined-up' as possible.

Information and contact services will be located as best satisfies the concentrations of customer demand and not, necessarily, hosted by Staffordshire County Council (SCC) as the service owner.

## Section 2: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
G	G	G	G	G	G

## Section 3: BUDGET

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 100,000.00	£	£ 100,000.00	£
<b>Commentary</b>	£100,000 I&EP WM funding		

## Section 4: ITEMS REQUIRING JC ATTENTION

There are no items required JC attention at this time.

# ePayments Project Status Report



<b>Project Name</b>	ePayments	<b>Project Manager</b>	Tony Fenn (SCC)
<b>Project Stage</b>	Initiation - Shape & Plan	<b>Project Lead</b>	Andrew Stokes (SMDC)
<b>Date</b>	18/02/2011	<b>Executive Sponsor</b>	Strategic Advisory Board

## Section 1: PROJECT DESCRIPTION

Procurement exercise to meet the requirements for a replacement ePayments system and merchant acquirer for the existing 5 Partners using the partnership Civica ePayments solution, with the option for other partners to join the contract at a point in the future. NB - SBC have expressed interest and are involved in the procurement exercise.

## Section 2: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
G	G	G	G	G	G

## Section 3: BUDGET

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 73,700.00	£ 33,558.00	£ 44,018.00	£ 29,682.00

<b>Commentary</b>	<p><b>Spend to Date:</b>                      Budget reported to Joint Committee in June 2009 was reduced from £96,400 to £73,700                      Spend to end 2009/10 was at £29,750 (end May 2009) + £3,808 (MPCG PM 06/09-03/10)                      TOTAL = £33,558</p> <p><b>Forecast Spend:</b>                      SCC Legal 50 hours @ £80 per hour = £4,000                      SCC Audit 5 days @ £292 per day = £1,460                      Project Management = £no recharge                      SCC Procurement = £no recharge                      Contingency = £5,000                      TOTAL = £10,460                      Replacement System Capital/Revenue Costs to be confirmed with tender award</p>
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## Section 4: ITEMS REQUIRING JC ATTENTION

There are no items required JC attention at this time.

STATUS	R	Red
	A	Amber
	G	Green

Phase	Trigger
	Analysis & Design
	Initiation - Shape & Plan
	Implementation - Build & Test
	Close and Handover - Benefits Realisation