

Public Protection Project Status Report



Project Name	Public Protection	Project Manager	Mark Baxter
Project Stage	Analysis & Design	Project Lead	Rita Booth (LDC)
Date	18/02/2011	Executive Sponsor	Strategic Advisory Board

Section 1: SUMMARY STATUS

Costs	Benefits	Deliverables	Resources	Risks	Issues
G	G	G	G	G	G

Section 2: BUDGETS & COSTS

Approved Budget	Spend to Date	Forecast Spend	Variance
£ 11,700.00	£ 4,500.00	£ 11,700.00	£ 7,200.00
Commentary	Project Mgmt & Business Analysis funding for Stages 1 & 2 only		

Section 3: PROGRESS SUMMARY

1. Initiation

- Project manager appointed. PID, project plan, risks & issues log, communications plan produced.
- Awaiting PID feedback and approval

2a. Analysis & Design

- Initial partner meetings held, current data analysis in progress in Env Health (LDC, ESBC, SSC) & Trading Stds. -
- LLPG/NLPG assessment in progress.

Section 4: ITEMS REQUIRING SAB ATTENTION

There is a requirement for a additional £1,700 following the conclusion of the tender process that states a requirement for 26 days (not 25 as initially estimated) at a cost of £450 per day (not £400 as initially estimated) - SAB approval required.

Section 5: PROJECT PLAN

Public Protection Project	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	RAG
1. Initiation	<input type="checkbox"/> Appoint PM/BA		△ Approve PID/Plan/Risks/Communication Plan						☺
2a. Analysis & Design		△ Current data analysis for each partner △ Current LLPG/NLPG process/data assessment		△ Core business data specification					☺
2b. Decision to Proceed & Implementation Planning				△ Partner Business Cases	△ Partner Decision to proceed △ Implementation Planning				☺
3. Implementation (not currently planned or funded)									

Key to symbols

Original Milestone



Latest Forecast



Completed



Key to RAG status

Milestones on target

Date at risk, but plan in place to resolve

Milestone missed/no plan to resolve/no information